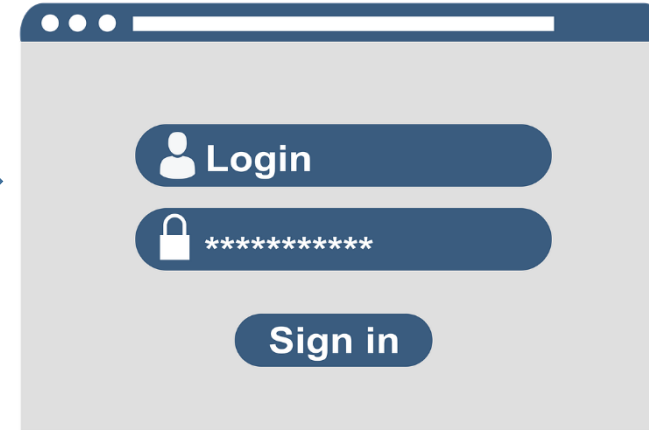
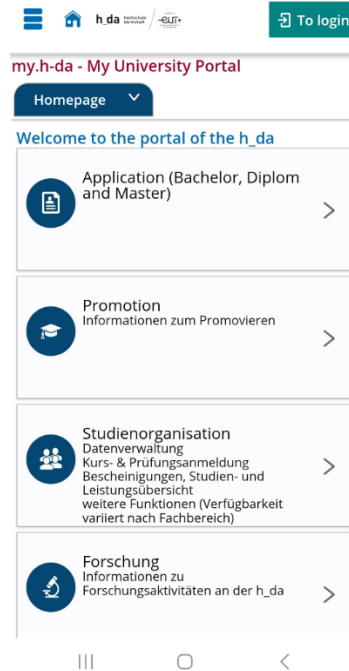


How do I enrol?



Log-In data will be sent mid-June:

- Check spam folder
- USER ID: your e-mail address
- Password: date of birth (DD.MM.YYYY)

Username Password

Login

Sie befinden sich im Modus: Test/Qualitätssicherung

my.h-da - My University Portal

- Homepage Application for Student

Welcome to the portal of the h_da

Application (Bachelor, Diplom and Master)

Please click here to log-in

Promotion Informationen zum Promovieren

Studienorganisation Datenverwaltung Kurs- & Prüfungsanmeldung Bescheinigungen, Studien- und Leistungsübersicht weitere Funktionen (Verfügbarkeit variiert nach Fachbereich)

Forschung Informationen zu Forschungsaktivitäten an der h_da

h_da Vorlesungsverzeichnis Lehrveranstaltungen aller Fachbereiche SuK Module & Sprachkurse

Change to English.

Standardsprache Deutsch

GENERIERT VOM KNOTEN HDAPROD1 IM CLUSTER HDACL

✓ Sie befinden sich im Modus: Test/Qualitätssicherung

my.h-da - My University Portal

- Homepage
- Application**
- for Student

Application

- [Foreign certificate](#)
- [Change within the h_da](#)
- [Deadlines](#)

Your e-mail address entered in KOPLA

Application(s) and track the status updates

Username
Password

Your date of birth (DD.MM.YYYY)

Login data

If your application has been forwarded to us by Uni-Assist, you should have received an email with your login data.

[Change/reset your password](#)

Contact

[Student Service Center](#)

Please quote your application number when making your enquiry.

[International admission \(Bachelor and Master\).](#)

You are here: [Home](#)

change initial password

Change password

i Notice

Please fill all fields to change your password.

* Old password

* New password

* Repeat new password

Continue

You are here: [Home](#)

change password

i The password was changed successfully.

Home

my.h-da - My University Portal

My application ▾

summer term 2025

Subject	Request status
Request #1: Expanded Media (Master 4- semestrig)	Admission offered

View my application



Information for Candidates

Information about your application state

You are currently a candidate and your admission has not been completely verified yet. Your registration data will be verified as soon as possible so that you can use all features of the system.

Assistance ▾

If you have any questions or would like to change the details of your submitted application, please contact info@h-da.de with your applicant number.

Here you can find [information about the application status](#).

Messages ▾

ⓘ There are currently no reports available.

☰ [My communication channels](#)

You are here: [Home](#) > [Studies offered](#) > [Application](#)

Application : e-mail notifications and consents

The fields marked with * are obligatory.

Enable e-mail notifications?

Would you like to be informed about status changes of your application by email? You can only find the status of your application in the applicant portal. Would you like to be informed about changes concerning your application and studies by e-mail?

[Additional information...](#)

* Enable e-mail notifications?

Yes, enable (strongly recommended)

No, I inform myself independently

Click „yes“.

Save selection


Click „save selection“.

You are here: [Home](#) > [Studies offered](#) > [Application](#)

Application

Application semester: summer term 2025 - 1 Request ⓘ

ⓘ A new semester is now available for application.

 **Inbox** 1

Download your admission letter here.

ⓘ Help

Submitted requests

ⓘ Help

Request #1

Request status: Admission offered

Expanded Media (Master 4-semestrig) PO-Version 20200, 1. subject-related semester

[Admission restriction \(manually\)](#)

Status of requested subject:
[Admission offered](#)

→ Request for enrollment ⓘ Show

Click here to request enrolment.

ⓘ You can apply for enrollment until Mar 31, 2025.

Unsubmitted requests


ⓘ Help


ⓘ To apply for admission to university click the "Add a request" button.


ⓘ Chosen application term: **summer term 2025**

Personal Information

Application Number: 3111447
uni-assist: 1000178


 Himhofstr. 41, 70000-000 Brasilia

 bew_hsst3_uniassist_ausl_79@suseappmail.itso-berlin.de

 No phone number

E-mail notifications disabled

✓ [Enable](#) ⓘ

 [data control sheet \[PDF\]](#) Only available in German. Please use [to change to German](#).

Help & Contact

Student Service Center

Please quote your application number when making your enquiry.


[International admission \(Bachelor and Master\)](#)

[Semester contribution](#)

You are here: [Home](#) > [Studies offered](#) > [Application](#)

Online Enrollment

Welcome to the applicant website!

 Now you need to complete your application by adding all the required information we need for your academic program. Always click on the next-button to confirm your changes. Using the back-button or clicking through the menu leads to data loss.

[To overview](#)

[→ Next](#)

Go through all steps for enrollment by clicking „next“.

Welcome to the applicant website!


- Personal data
- Address
- University entrance qualification
- Your university background
- Stays abroad
- Qualifications previously earned
- Health insurance
- Home District
- Professional experience
- Picture
- Completion of enrollment
- Fees
- Documents

- Welcome to the applicant website!
- Personal data
 - Address
 - University entrance qualification
 - Your university background
 - Stays abroad
 - Qualifications previously earned
 - Health insurance
- Home District
- Professional experience
- Picture
- Completion of enrollment
- Fees
- Documents

You are here: [Home](#) > [Studies offered](#) > [Application](#)










Online Enrollment

Personal data

 Please check your personal data.

The fields marked with * are obligatory.

Person

* Surname	<input type="text" value="Düllglückroth"/>	
* First name	<input type="text" value="Helene"/>	
* Gender	<input type="text" value="female"/>	
All first names	<input type="text"/>	
Name prefix	<input type="text"/>	
* Date of birth	<input type="text" value="08/03/1989"/>	
* Place of birth	<input type="text" value="Brasilia"/>	
Country of birth	<input type="text" value="Brazil"/>	
Birth name	<input type="text" value="Please only fill if your name has change due to marriage or other."/>	
Nationality	<input type="text" value="Brazil"/>	
Second nationality.	<input type="text"/>	

We will check your data on the basis of your passport during enrolment.

[To overview](#)


[Back](#)

[→ Next](#)

 [Reset](#)

Online Enrollment


Address

 Please check your address or enter a new address.

Mark whether this is your postal, home or semester address.

So that we can reach you by telephone in urgent cases, please also leave a telephone number.

The fields marked with * are obligatory.

 Contact data was transferred from an external system. These are locked for editing.

Postal address

* Postal address This address is my Postal address


* Adresstag This address is my Home address


This address is my Semester address

Click „Semester address“.

Company


* Street and house number Birkenweg 8

* Postcode 64295 

* City Darmstadt 

Address addition (c/o, room number) c/o Sabine Francois 

Post office box

* Country Germany 

After enrolment, you can update the address in your student account at any time. The university does not send post abroad.

Online Enrollment

University entrance qualification

i You have already entered the relevant data for your application regarding your higher education entrance qualification. These are displayed here once again for your information.
Please report any changes to info@h-da.de, stating your application number.

If you have already completed a degree programme, please enter the data of your first degree under "Add higher education entrance qualification" with type of higher education entrance qualification: "Other higher education entrance qualification (general higher education entrance qualification)".

The higher education entrance qualification that was a prerequisite for your first degree is required by the official statistics.

The fields marked with * are obligatory

Entrance qualification

* Ac

* Type of Entrance Qua

Avera

* Dat

Please ignore this page and move on.

+ [Add entrance qualification](#)

[To overview](#) [Back](#) [→ Next](#) [Reset](#)

Your university background

i If you've already studied at another university, please fill in the following form. If you haven't, please continue.

The fields marked with * are obligatory.

Data about previous studies

i If you've already studied in the past, please fill in the missing information.

* Country

* Term of first registration

* Year of first enrollment

University of first enrollment in Germany, if it is different from this point in time

i Please fill in the following information if you've already studied at a German university.

Previous number of terms at a German university *i*

Semester of internship *i*

Semester on leave/leave of absence *i*

Semester at a preparatory college *i*

Semester of interruption *i*

[Clear input fields](#)

Information about your studies prior to the current semester.

i No notes for the study at the recent term

i If you are changing directly from a German university to our university, please complete your direct study history


Study history in your home country. This should be your bachelor degree.

Study history in Germany. Otherwise ignore

Please enter information about the last semester you were enrolled. This should usually be your home university.

Online Enrollment

Stays abroad

 If you already studied at a university outside of Germany and these studies refer to your current studies, you must fill in the following forms otherwise continue.

The fields marked with * are obligatory.

Previous stay abroad

Number of
Type of stay a
Type of mobility pro

Only include exchange study programmes here. Otherwise ignore.

 [Add stay abroad](#)

[To overview](#)

[Back](#)

[→ Next](#)

 [Reset](#)

Online Enrollment

Qualifications previously earned

i If you have already studied and achieve a degree/several degrees, you must fill in the following forms otherwise continue. If you provided information about your studies in your previous semester, they appear automatically for an easier registration. However, if you got a degree of another course of study, you must create this degree again.

The fields marked with * are obligatory.

Intended final examination.

i Information:

If you dont want to earn the degree, for the course of study you are applying for, in Germany, please select the suitable country.

* Country

* District

Previously earned Qualifications

i Have you already studied before and graduated, then fill in the following fields, otherwise continue.

If you made entries of your studies in your previous semester, they will appear here for an easier registration. However, if you passed a final examination of another course of study, then create this new degree.

i Information:

no further previous studies

+ [Add Degree at Another University](#)

If you have already studied in your home country, please enter this here aswell as the date of your degree.

Online Enrollment

Health insurance

Statutory health insurance:
Request the digital insurance certificate ("Meldung 10") from your health insurance company.
The digital insurance certificate is sent directly to h_da by the statutory health insurance.
Please inform your health insurance company of the h-da sender number H0001014.

Private health insurance:
If you are privately insured, you must contact a statutory health insurance company with your private insurance certificate.
The statutory health insurance company will then inform the h-da sender number H0001014 that you do „not have (statutory) health insurance“

Enrollment without health insurance is not possible according to Social Security Code V §199a para.2.

<https://h-da.de/en/health-insurance> .

Participating DSH and Studienkolleg:
Proof of insurance is provided via a membership certificate.

The fields marked with * are obligatory.

Details for health insurance

* Status of insurance liable to health insurance **exempted** i

i Your insurance confirmation is not yet available.

As soon as we have received the M10, your details will be automatically overwritten. In the meantime you may click "exempted".



Online Enrollment

Home District

i It is possible that this information is already completed because your contact address is marked as your home address. Please enter the district in Germany, where your primary residence (registered address) is located. Please add the state in the field "Country home district". The Hochschulstatistikgesetz (higher education statistics law) applies.

The fields marked with * are obligatory.

Details for Home District

* Country of home district

Please ignore.

To overview

Back

→ Next

↻ Reset

Online Enrollment

Professional experience

i If you already finished a vocational training or an internship, you must fill in the following forms otherwise continue. The Hochschulstatistikgesetz (higher education statistics law) demands this information.

The fields marked with * are obligatory.

Details for professional experience

Vocational training with degree

Internship or Voluntary Service for the current

Please ignore.

Yes

No

Yes

No

To overview

Back

→ Next

 Reset

Online Enrollment


Picture

i If you would like to have your CampusCard with your picture on it, you can upload it here. Click the Upload-button to select the photo you want to upload from your local computer drive, then start the upload. Please note that this passport photo will remain unchanged. Submit a good-quality photo. You can adjust the photo after it has been uploaded. If a (new) image is to be imprinted on the CampusCard at a later date, this will be subject to a fee.

The fields marked with * are obligatory.

Upload picture ▾

i possible formats: jpg,jpeg,gif,png
maximum file size: **1 MB**

 Upload picture

To overview

Back

→ Next

 Reset

The upload is voluntary. The campuscard is only valid together with your ID card. It will be handed out to you at arrival .

Online Enrollment

Personal agreements

The fields marked with an asterisk (*) are mandatory.

* Usage of Bund.ID for electronic administrative acts

In the context of your studies, we can send you notifications as a PDF document to your BundID account's electronic mailbox if you give the necessary consent here. You will be notified of the receipt of a notice in your BundID mailbox via the e-mail address you have provided.

If you do not consent, you will receive your notices in the previous way.

Yes, I agree. (Only possible if you are registered with BundID and have linked your account.)

No, I do not want to receive notifications via BundID.

Click „No“.

To overview

Back

→ Next


↻ Reset


- Welcome to the applicant website!
- Personal data
- Address
- University entrance qualification
- Your university background
- Stays abroad
- Qualifications previously earned
- Health insurance
- Home District
- Professional experience
- Picture
- 📍 **Completion of enrollment**
- Fees
- Documents

You are here: [Home](#) > [Studies offered](#) > [Application](#)

Online Enrollment

Completion of enrollment

 Your data is recorded. You can finalise your enrollment in the next step.

 [Continue](#)

[To overview](#)

[Back](#)

 [Reset](#)

Online Enrollment

Fees

Enrollment Confirmation

Upload the relevant documents in the "Next to document upload" or in the overview under the "Submit enrollment documents"

If documents are submitted late or incomplete, enrollment will be prevented or delayed.

Please transfer the semester fee [h-da.de/en/semester-contribution](https://www.h-da.de/en/semester-contribution)

If you have applied via KOPLA, please do not transfer the semester fee and skip this step.

Sales invoices

Purpose	Period	Due date	Debit
202513111447	summer term 2025	02/24/2025	349.00 €

To overview


Back

Next to document upload

Reset

Please ignore all semester fee information you might get **EXCEPT** the one you get directly via KOPLA or the programme.

Upload documents

 Please upload the documents listed below.

Missing documents can be submitted later. Upload all documents you already have. Then select "Save changes temporarily". You can submit documents for enrollment on the summary page of your application. The next time you log in to the university portal, you will find "Submit enrollment documents".

Only when you select "Submit enrollment documents", your documents will be sent. You can add annotations to a document as comments. Your comment will be taken into account when reviewing the document. After the review, you will also receive comments from us as a status comment, if required.

The fields marked with an asterisk (*) are mandatory.

Bachelor degree with final grade



Choose file (click here or drop in here)



Master's credentials:

Please upload bachelor's degree certificate or final certificate indicating the

- study program
- final grade
- final certificate date
- complete CP count

Note for internal applicants (currently enrolled at the h-da):

If your final degree grade is visible in the system, please upload an informal file, that the degree has been recorded in the system and is visible. For more info see help text (!)



Add comment



* university entrance qualification




Choose file (click here or drop in here, max 5 file or files)

Please only upload documents that have been requested.



proof of language

 Choose file (click here or drop in here) Only for uni assist applications or in case your master program was not in German Add comment




* ID document

 Choose file (click here or drop in here, max 2 file or files) Add comment

document box

 Choose file (click here or drop in here, max 8 file or files) If only the document box is displayed, please click on the "Submit enrollment documents" button to confirm so that your enrollment can be processed. Add comment

* certificate of study

 Choose file (click here or drop in here) Add comment[Explanation of the document status >](#) Save changes temporarily Submit enrollment documents

Information about your CV:

From the date of your university entrance qualification until today,


- in German or in English.
- MM/YYYY to MM/YYYY

Once the documents have been submitted, they will be reviewed from the SSC.

* ID document Bürohintergrund.jpg

status  Received

document box

 If only the document box is displayed, please click on the "Submit enrollment documents" button to confirm so that your enrollment can be processed.

status — Not uploaded

* certificate of study Bürohintergrund.jpg

status  Received

You can track the status here.

How do I enrol?

→ Request for enrollment

→ Next to document upload

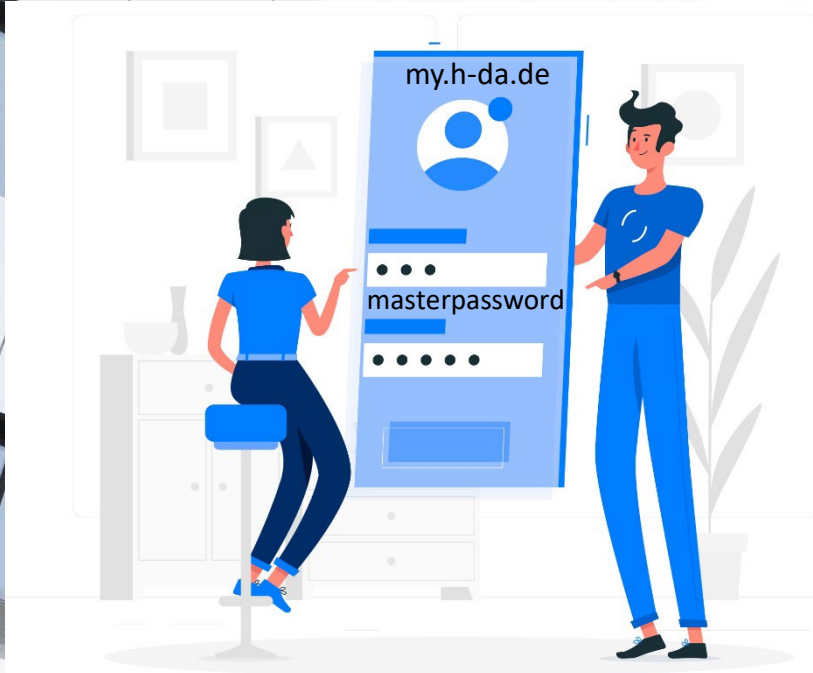


M10 for
Hochschule
Darmstadt:
H0001014.



Please send us your
admission letter.

After the enrolment



h-da.de/aktivieren

Self-service functions for students

 Deutsche Version  English version

Activate or reset your h_da account

With this operation you may activate your h_da account with your h_da user ID (or your student number) and your master password. You can also use this function to reactivate your h_da account if it is locked (i.e. if you have repeatedly entered the wrong password) or if you forgot your h_da password.

[➔ Activate or reset your h_da account](#)

Activate or reset your h_da account


Your user-id... 

...or Your student number 

Your master password 

Your chosen h_da password 

Please repeat password

Proposal 

I accept the  h_da student user policy. 

Activation or reset not possible:
You did not provide your h_da user id or your student number.

Nach der Einschreibung / After the enrolment

Quicklinks for students ▾

Student Service	Register for Exams/ Unsubscribe from Exams
Exams Extract and Grade Distribution	My Lectures
Schedules	Course Overview

Wechsel des Studiengangs (auch: Übergang zum Master) ▾


Bewerbung

my.h-da - My University Portal

Homepage Application **for Student**

Student account

Username

Password 

Login

You can find your certificate of enrolment under STUDENT SERVICE.

h-da.de/tutorials

**Monika Glotin
Pascal Hellriegel
Verena Kaloumenos**



international@h-da.de

**phone consultation:
+49.6151.533-5553**

Mo/Tue/Thu 10 – 12

**personal consultation
(Darmstadt):
C23, 1. floor, room 01.08/01.09**

Tue/Thu 13 – 15

**Online Consultation /
Help with the enrolment**

**[https://rooms.h-
da.de/r?room=Team+International](https://rooms.h-da.de/r?room=Team+International)**

Tue/Thu 13 – 15