International Master Program: Electrical Engineering and Information Technology
Hochschule Darmstadt – University of Applied Sciences

Agenda for today
Our University | our program | Application and selection process | What's next?
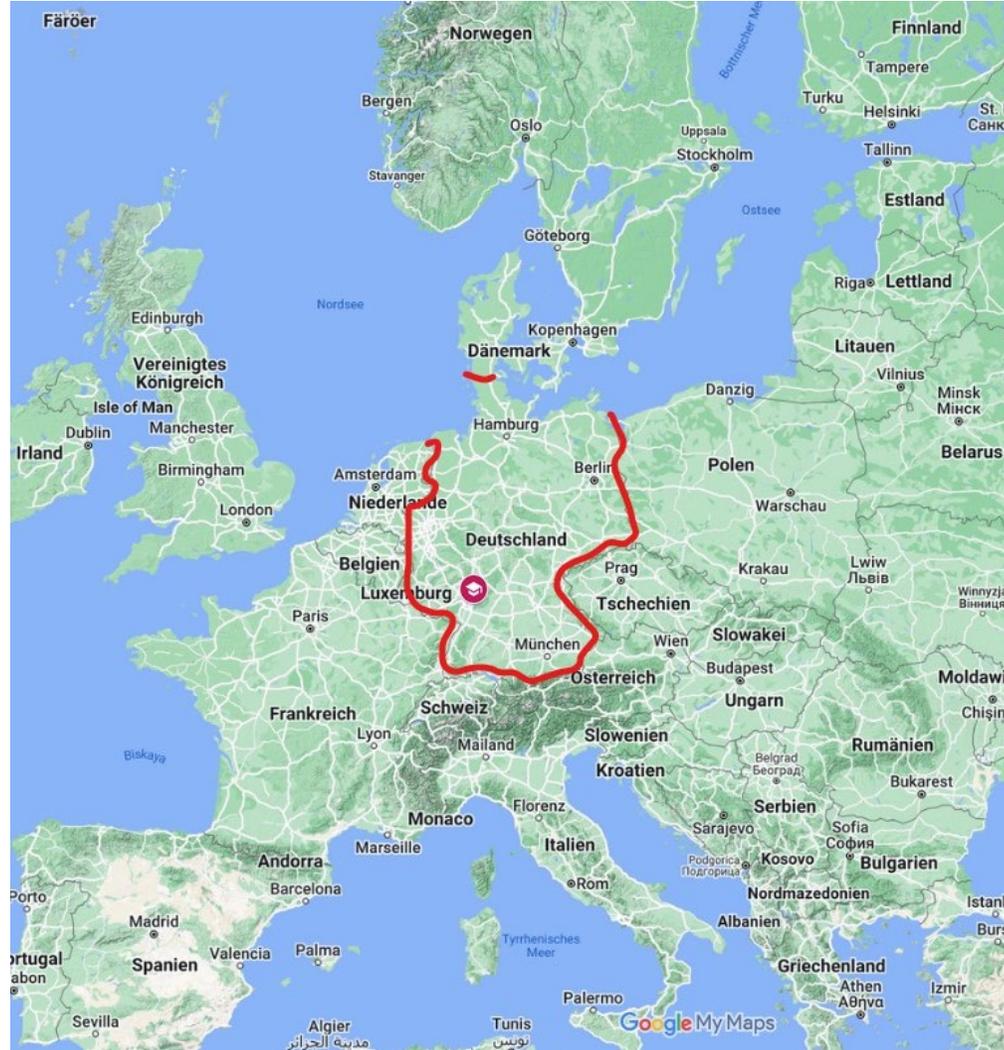
Darmstadt: International City of Science in the Centre of Europe

Darmstadt in the heart of Europe

- A medium sized cosmopolitan city

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h_da founded in 1876 as an Engineering School

- Member of the European University of Technology with 8 Campuses in Europe

- With partners world-wide

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UNIVERSITY OF APPLIED SCIENCES
fbeit
FACHBEREICH ELEKTROTECHNIK
UND INFORMATIONSTECHNIK

University of Applied Sciences versus traditional University

	h_da	traditional university
Educational Goal	Applied Sciences	Scientific / theoretical approach
Teaching Style	Small groups, a lot of labs and hands on exercises	Mainly larger lectures
Teachers	Teachers have a solid industrial career in technical management positions	Stronger scientific / research background
Industrial Assignments	Internship and Master Thesis in Industry	Master Thesis typically in university
Degree	Master of Science	Master of Science
PhD	Possible, but not the primary goal	Possible

Our University, Program & Students
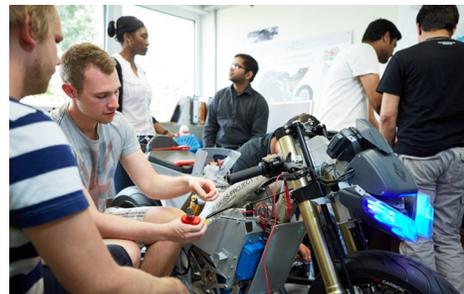## A truly international community since almost 30 years!

est. 1998

Our Racing Teams

- Free of tuition fees
- All lectures in English
- Pre-classes in September and March
- Additional services
- Interdisciplinary student projects

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We prepare you for your Job

- The program is tailored to the requirements of the industry

- One to one counselling from our professors

- Excellent training for state of the art engineering

- Career services and events in English

- Job fairs

more than 1500 graduates so far

90 %

Of our graduates stay in Germany after their studies

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Program Structure

4 semester program:

1. Semester	Project Management	Modules of your major	Electives
2. Semester	Team Project	Modules of your major	Electives
3. Semester	Internship in a company		
4. Semester	Master Thesis in a company		

Automation

Communications

Embedded

Power

- 4 majors covering the core areas of Electrical Engineering
- Small classes – around 30 students per major
- Close collaboration with professors in projects
- Graduates are well prepared for a wide range of professional roles and industries

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Strong focus on hands-on labs!

19 lab engineers actively support you in your lab work and learning journey.

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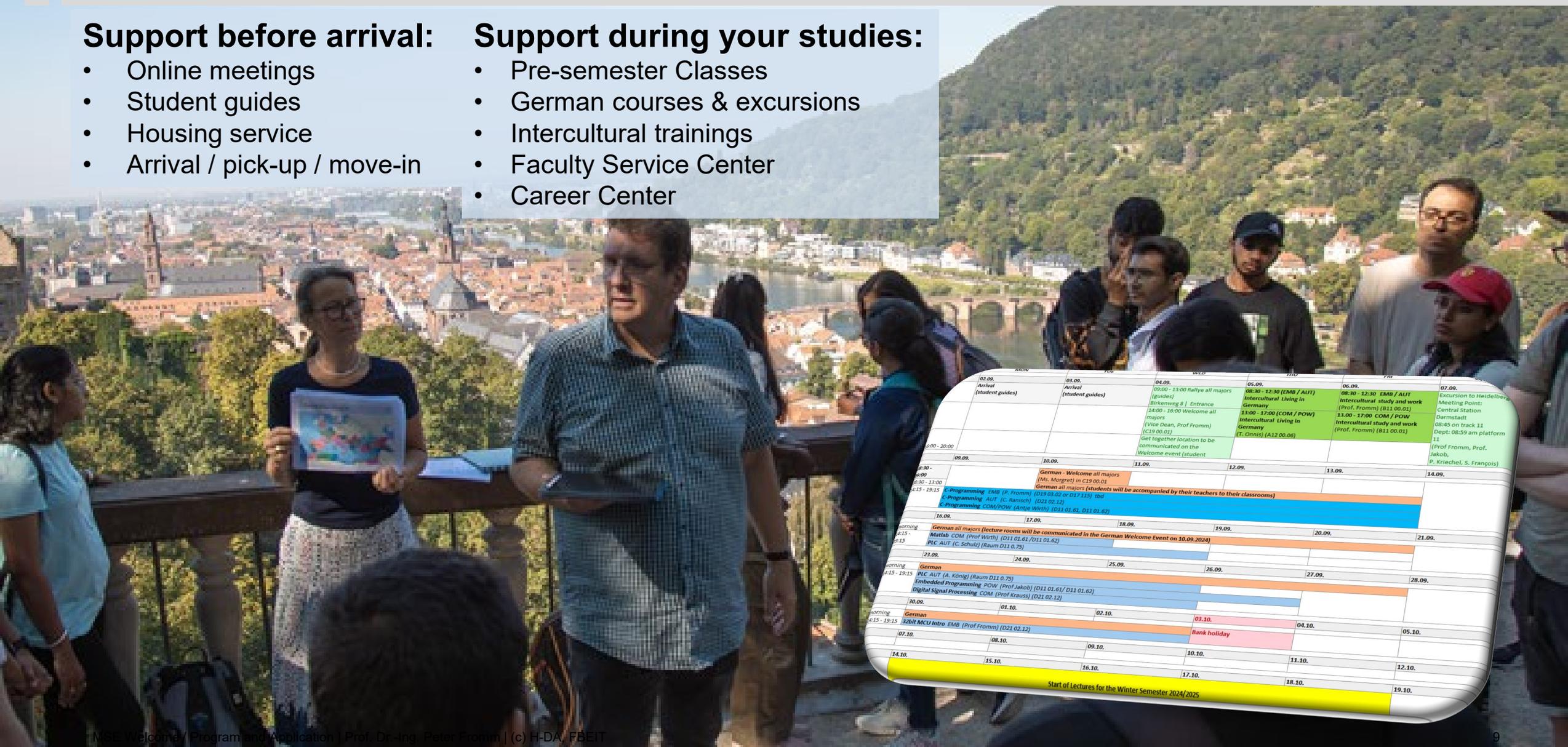
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Our Services

Support before arrival:

- Online meetings
- Student guides
- Housing service
- Arrival / pick-up / move-in

Support during your studies:

- Pre-semester Classes
- German courses & excursions
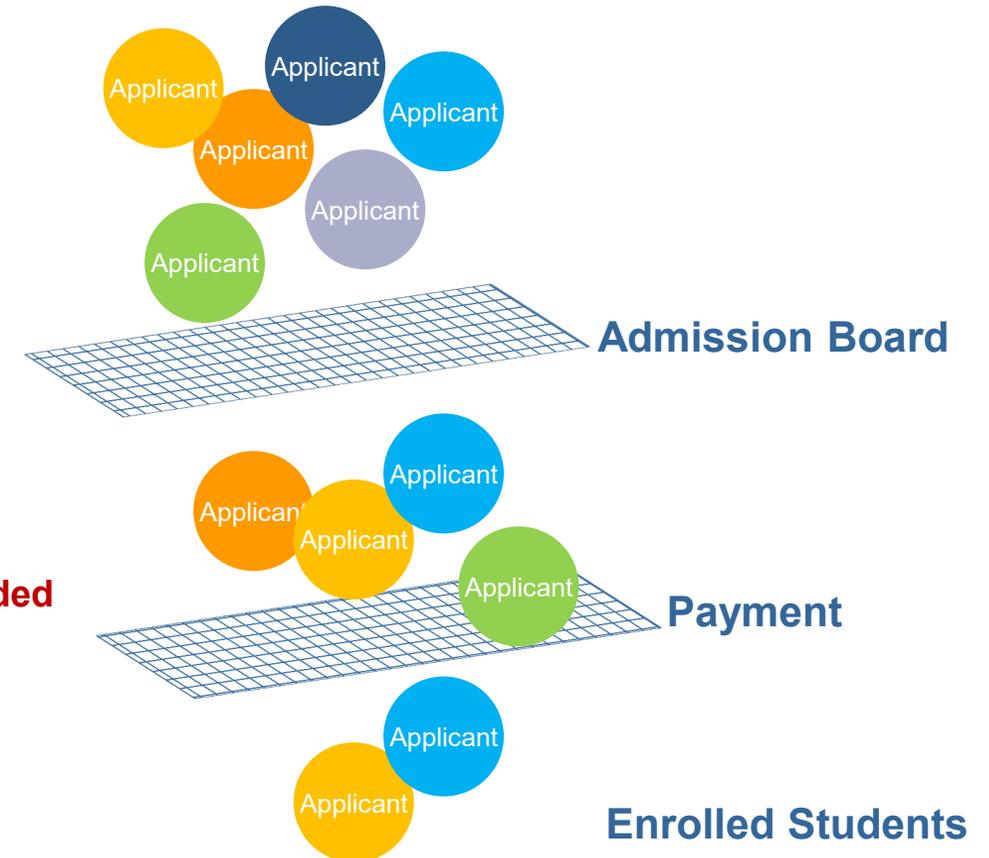- Intercultural trainings
- Faculty Service Center
- Career Center

Application and Selection

- 1000 - 1500 applications

- Only an application for 1 major possible

- 150 seat offers / admissions
  - Academic profile
  - Relevant working experience
  - Country mix

- For accepting the seat, you have to pay a fee

  pay once
  - 190€ Admin Fee   Deadline 30.04.
  - 840€ Enrolment Fee   Deadline 31.07. ➡ **Semester fee included**
  - Housing Fee upon reservation

- 60-80 International students and
  30 German students join the program

Admission Board

Payment

Enrolled Students

Application Process, Timeline and Support

Online Tutorial 1 - Admission process

Start APS / HEC Process*

Support by our student guides

Electronic application

Online Tutorial 2 – Visa and finance and housing

Online Tutorial 3 – Health and travel insurance

Admission board decision

Online Tutorial 4 – Enrollment and onboarding

Payment and provision of admission letter

Visa and travel preparations

Mandatory pre-semester courses

Semester

Ask for Visa appointment

Dec/Jan

1st of April

15th of April

1st of May

1st of September

1st of October

*students from India / Vietnam / China / Pakistan

Important: Check your Status in KOPLA

- The **Admission Board** will start checking your Application once you have provided and confirmed your documents.

- Your **current status** will be shown on the top of the Dashboard in KOPLA as soon as your application has been checked.

- Kindly refrain from contacting us about the status of your application. All applications will be reviewed by **mid-April**.

KOPLA Portal Dashboard   K2232925

Application: K2232925B1

E-Mail: pranamitaguha@gmail.com

Semester: WS2024/25 (2024 - 2025)
Program: International Master / 4 Semester (972)
Majorsubject: Embedded Systems
Workflow Status: Payment

Messages

New Messages: 0

K22xxxx

Read Messages   New Message

Admission Status: accepted

Please pay the administrative fee to receive the admission letter.

Please pay the course fee to start the enrolment process.

Admission Board Descision

Congratulations - your application is accepted. Please continue the application process by paying the fees.

Next Step: Pay your fees.

Housing Offer (None)

Rent: *(not set)*
Deposit: *(not set)*
Service: *(not set)*

Payments in KOPLA

- In Section 6. "Payment" you have access to **all required payments**

✓ **Download your invoice** with the **Details** button

❗ Ensure payment **in our account by the Due Date**

❗ Make sure, the bank provides your **Invoice ID** on the transfer!

🕐 Payment may take **up to 3 weeks** to appear on KOPLA

✓ **Upload your transfer slip** on KOPLA for manual payment verification if not automatically confirmed.

❗ **Repayment is required** for payments not linked to your admission.

6. Payment

The following payments are required before the enrolment

- Administrative fee: once we receive this fee, we will create the admission letter
- Housing service: this service fee is optional, but highly recommended as finding an apartment from abroad is nearly impossible. It will contain the first rent, the deposit and a service charge. Please note, that we will not be able to support you on housing if you decide not to pay this fee
- Enrolment fee: this fee is required for the enrolment, it will cover the pre-semester courses as well as the first semester fee

Please note that none of the fees is refundable under any condition! Therefore make sure that you really intend to take the service before paying the fee.

For details on the fees please check: https://mse.h-da.de/en/admission/tuition-fees

Name	Amount	Mandatory	Details	Due Date	Status
Administrative Fee (WS)	€190.00	X	Details	Apr 30, 2024	Invoice needs payment
Enrolment Fee (WS)	€840.00	X	Details	Aug 1, 2024	Invoice needs payment
Housing Studierendenwerk Residence Hall Karlshof, Alfred-Messel-Weg, D-64287 Darmstadt https://studierendenwerkdarmstadt.de/en/accomodation-service/wohnanlagen/alfred-messel-weg-karlshof/	€350.00 - €450.00		Details		Create invoice (optional) Rooms Available: 8
Housing Studierendenwerk Residence Hall fair, Nieder-Ramstädter. Str., 64285 Darmstadt https://studierendenwerkdarmstadt.de/en/accomodation-service/wohnanlagen/wohnheim-fair/	€430.00 - €470.00		Details		Create invoice (optional) Rooms Available: 14
Housing Studierendenwerk Residence Hall rest, Riedeselstr., D-64283 Darmstadt https://studierendenwerkdarmstadt.de/en/accomodation-service/wohnanlagen/riedeselstr/	€380.00 - €430.00		Details		Create invoice (optional) Rooms Available: 4
Housing Studierendenwerk Residence Hall LAB, Berliner Allee, D-64287 Darmstadt https://studierendenwerkdarmstadt.de/en/accomodation-service/wohnanlagen/berliner-allee/	€380.00 - €460.00		Details		Create invoice (optional) Rooms Available: 13

Important for the payment:

✓ Download your **invoice**

✓ **All information** for the bank transfer or online payment **is provided** in the box.

✓ Upload your **payment slip** in KOPLA

Kindly bear with us as **our manual process requires time.** If any payment issues arise, our team will promptly reach out to resolve them.

Ref: INVOICE Administrative Fee (WS)

Date: 01.03.2023

Invoice Id	(IMPORTANT: PLEASE PROVIDE THIS NUMBER ON THE TRANSACTION.) 100Kxxxxxxxxx
Amount	190,00 €
Latest payment date	30.04.2023
Beneficiary	GFTN e.V., Schöfferstraße 3, 64295 Darmstadt
Bank	Deutsche Postbank AG Friedrich-Ebert-Allee 114 - 126 D-53113 Bonn Germany
International Bank Code IBAN	DE64 5001 0060 0339 3316 07
BIC/SWIFT code	PBNKDEFF

Invoice ID

Title	Individual Amount (Euro)	Total Amount (Euro)
Administrative Fee (WS) for the International Master's Programme Electrical Engineering and Information Technology at the Faculty of Electrical Engineering and Information Technology, University of Applied Sciences, Darmstadt, German for the application number . valid for WS 2026/2027 Der Betrag ist mehrwertsteuerbefreit (this payment is VAT exempted)	190,00 €	190,00 €
	Total	**190,00 €**

Payment Process

Q: Why do I have to wait so long to get my payment status updated?

A: We are a very small team with different areas of responsibilities.
Therefore we have a defined process flow. We export data in weekly intervals and we import data in weekly intervals.

It might take up to 3 weeks until the payment shows in the KOPLA portal.

Bank transfer	Export to accountant	Import into KOPLA	Payment status in KOPLA
usually 1 to 5 business days	usually 5 to 10 business days	usually 5 to 10 business days	

Admission Letter

Admission letters in German and in English will be provided as soon as the **fee is mapped** in KOPLA
A provisional one by KOPLA following the payment 🕑 approx. 3 weeks

and a final Admission letter by our my.h-da portal in June

In a separate mail you will automatically receive a „Confirmation Letter" for your visa and bank loan process

Note:
You will get an **enrolment letter** in September only. The enrolment letter is necessary for the city registration process in Germany and for opening a German bank account

Provisional admission letter for visa and bank loan

Der Präsident

Student Service Center (SSC)
International

Tel +49.6151.533-63335
Fax +49.6151.533-68857
international@h-da.de
www.h-da.de

h da
HOCHSCHULE DARMSTADT
UNIVERSITY OF APPLIED SCIENCES
SSC
STUDENT SERVICE CENTER

Az. SSC/ Admission procedure Winter Semester 20yy/yy
Darmstadt, 20yy-04-24

Letter of acceptance to study at Hochschule Darmstadt –
Winter Semester 20yy/yy
Your application no: Kxxxxxxx

Dear <applicant's name>,

I am pleased to inform you that your admission to Hochschule Darmstadt has been granted.

Degree:	Master of Science
Study program:	Electrical Engineering and Information Technology–International
Language:	English
Place of Study:	Campus Darmstadt (classroom teaching)
Beginning of the program:	20yy-09-01
Enrolment:	Via **E-Mail until 20yy-07-31**

Please send the following documents for the enrolment by e-mail to this address:
einschreibung-international-master@h-da.de. Please send us these documents in **PDF format** only and **name the files accordingly.**

The following documents are required for enrolment at Hochschule Darmstadt:

- This letter of acceptance
- The completed application form for enrolment
- Your original Bachelor Degree
- Your original proof of language skills (Score Report – minimum score TOEFL- 88; IELTS 6,5)
- Proof of statutory or private student health insurance
  (please request "Meldegrund 10 for Hochschule Darmstadt sender number H0001014" from a German statutory health insurance company of your choice)
- Your passport
- A copy of your school-leaving certificate
- Proof of study times in your home country or other foreign country
- If you already studied in Germany, proof of study times (semester) and name of the university

Enrolment cannot take place without the presentation of above stated documents.

Yours Sincerely,
Student Service Center

This letter is automatically generated and is therefore also valid without a signature.
This letter of acceptance is valid for Winter Semester 20yy/yy only.

FAQ

Is a **change of major** possible?
- No, as your admission has been evaluated for the major you have selected.
- Therefore carefully check the content of the specific major before you apply.

I got **rejected** – what can I do?
- Unfortunately due to the limited number of seats a re-appeal is not supported.
- Reapplication next year with an improved profile is possible

Can I **defer** my seat?
- Unfortunately this is not possible, the admission is only valid for this winter semester

Communication with us
- Please use only one channel (either KOPLA mail or email to master.fbe@h-da.de)

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Further Meetings

Meeting 2
Finance, Visa and Housing
20.04.2026 at 16:00 CET

Meeting 3
Health Insurance, Travel Insurance, German
Placement
11.05.2026 at 16:00 CET

Meeting 4
Enrolment process, Arrival, Pre-semester Classes
15.06.2026 at 16:00 CET

What's next? A preview on our next information meeting …

What's next: Admission, APS, Visa and Finance

More info on this topic in our next information meeting

Visa

- **Check** you local **visa regulations** and prepare paperwork

- **Apply for visa interview**

- Provide information about your APS registration in KOPLA (personal data section)

- Secure necessary financial means, if needed, arrange for a bank loan.

Make your visa appointment as soon as you are admitted

Finance

- All **students** are required to meet their own living costs while studying in Germany.

- You may use a **blocked account** to finance your studies in Germany.

pro tip: prepare documents by yourself

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Pakistani students: Visa delays because of HEC Certificates - act now!

No. 1 priority now

5-6 months

For a German visa your degrees need to be verified and certified
- book your interview early
- check your German embassy for information

Register now online for the HEC certification: https://eservices.hec.gov.pk/#/auth/login

Further certifications:

- MOFA attestation at the Ministry o Foreign Affairs of Pakistan
- Embassy attestation, e.g. German Embassy in Islamabad

Process delays:

- Degree confirmation delay from your University
- **Name differences between your documents**

- Missing previous certificates (Matric/FSc)
- **Incorrect uploads to the HEC portal**

What's next: Cost of living / housing

Cost of living is often underestimated

You will need a **minimum** of **1100€** - if you have less, your study progress suffers

• Health insurance	140 €
• rent	370 €
• semester fee / month	64 € → Deutschlandticket included!
• food / living	553 €

Housing in Germany is off-campus

- **You will not find any rooms from abroad**.

- We have a contingent of 44 rooms: https://mse.h-da.de/en/our-service/accommodation

- The room rent of our contingent rooms is on average 291 - 410 Euros

- Please choose one student hall and apply for a room

- We will apply the first come first serve policy and will assign the cheapest room first

Quelle: https://de.statista.com/sta...

Blocked bank account vs reality: cost of living
992 € ≠ 1100 € (min)

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Your Future starts in Darmstadt

schönes Bild

Where students shape technology

Top-level engineering education | International environment | Excellent career opportunities