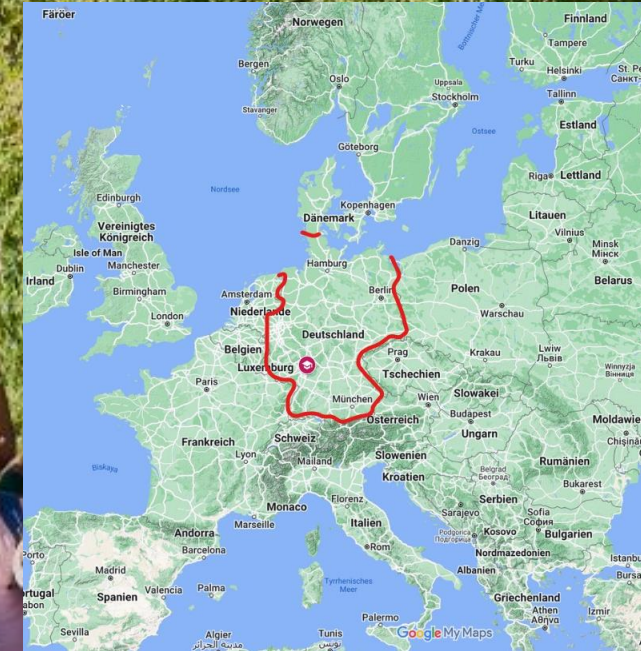


2. Info-Meeting for our WS 2025/2026 Applicants- VISA and HOUSING

Agenda for today

- Meet your student guides
- Admission Letters and Payment
- Visa and Bank Loan
- Housing
- Q&A

Class WS 2023/2024



Meet your Student Guides

Kirtana Konduru
Farzad Mehrdad
Sajed Rezaei
Shweta Sawant
Raeza Khathoon

Your student guides are your contact point for any challenges and uncertainties and will pick you up from the airport.

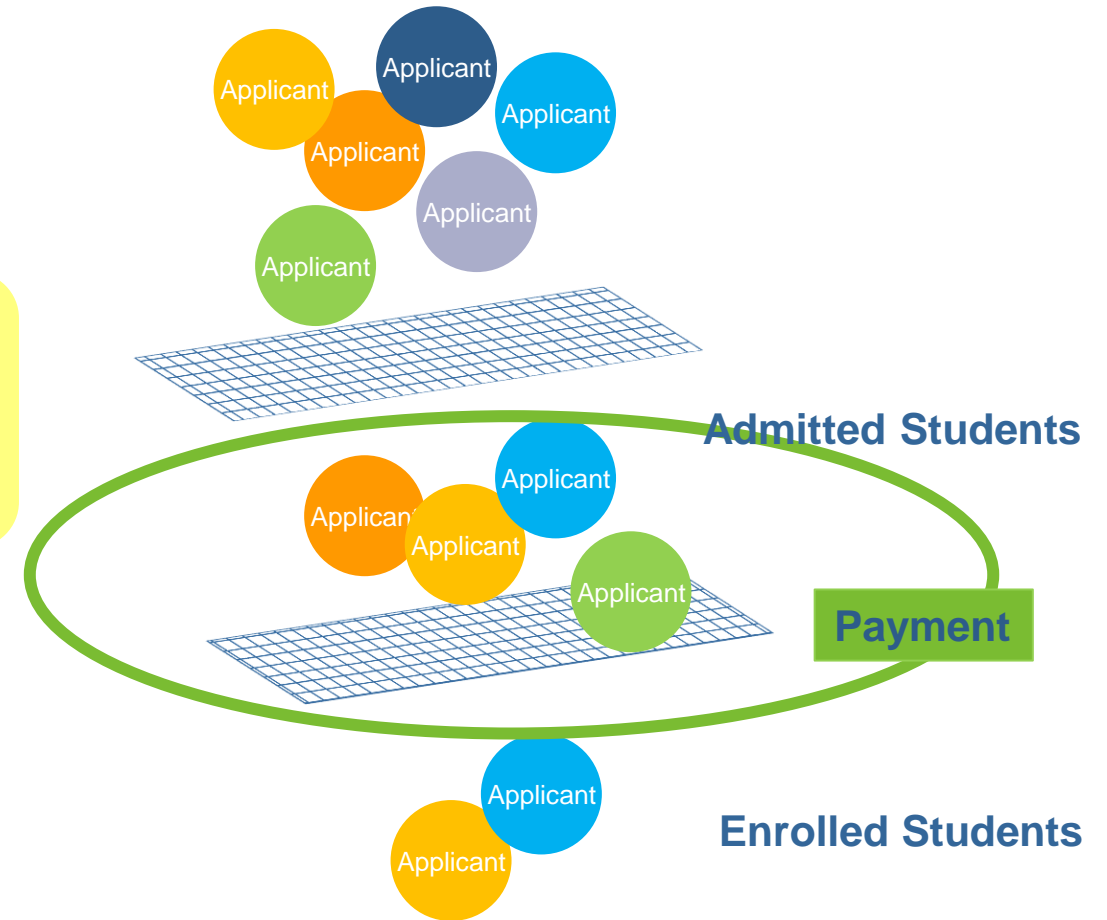
Student Guides Email : msetutors.fbe@h-da.de



You are admitted – What now?



- Congratulations, you have been selected out of 1460 applicants to receive a seat.
- Now you decide whether you take the seat or not
- For **accepting** the seat, you have to pay a fee
 - 190€ Admin Fee **before 30.04.**
 - 850€ Enrolment Fee **before 31.07.**
 - Approx. 1300€ Optional Housing Fee upon reservation
- We expect around 60-80 International and 30 German students to join the program



Your cohort WS 2025

Admitted for WS 2025/2026: 199 international Students

Gender balance

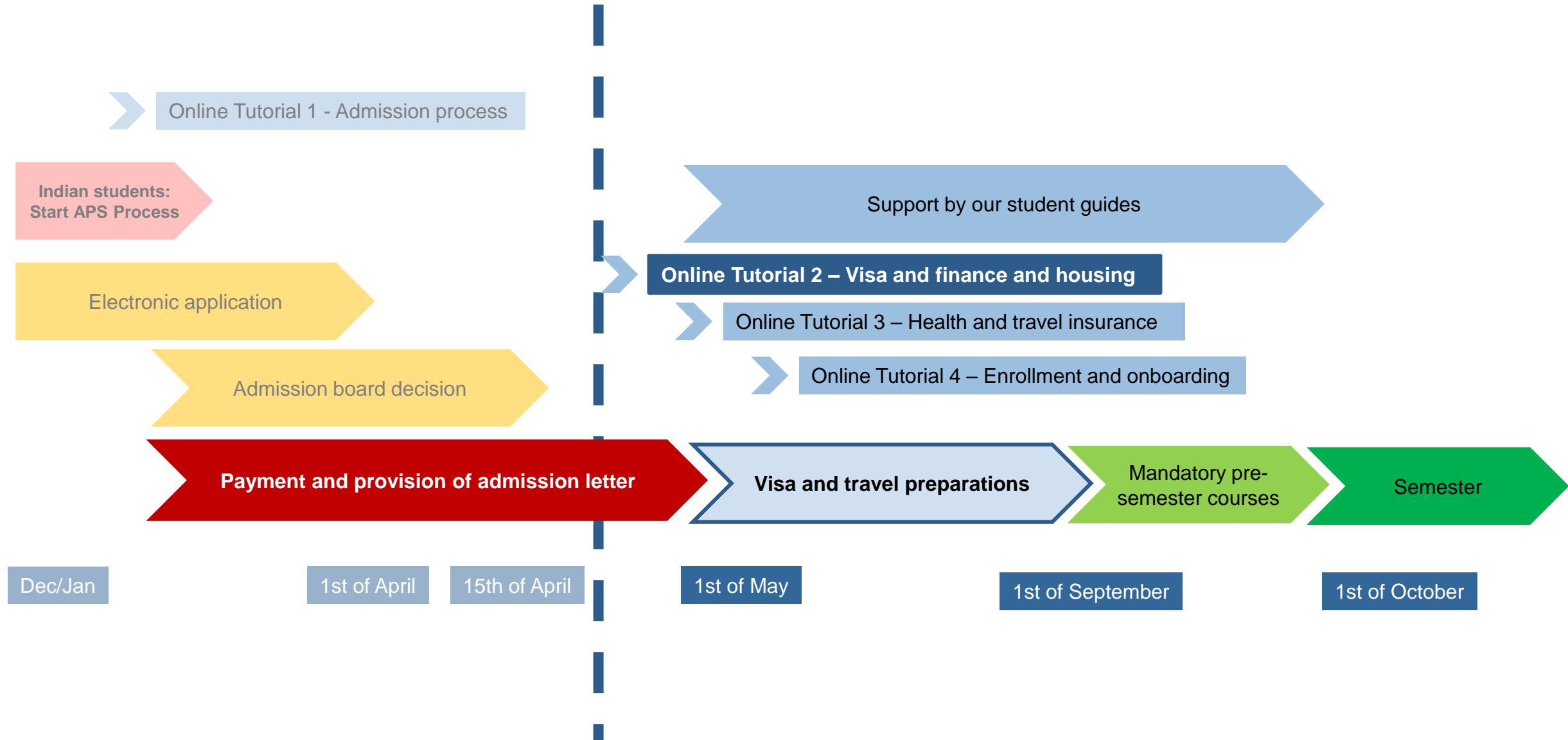
Men	137
Women	62

Geographic diversity

Africa	19
Asia	168
Europe	4
America	8

Azerbaijan
Bangladesh
China
Colombia
Costa Rica
Egypt
Georgia
Germany
Ghana
India
Indonesia
Iran
Iraq
Japan
Jordan
Kazakhstan
Kenya
Mexico
Nepal
Nigeria
Pakistan
Paraguay
Poland
Romania
Saudi Arabia
Sri Lanka
Syria
Taiwan
Thailand
Turkey
United Arab Emirates
United States of America
Venezuela
Vietnam

Application Process, Timeline and Support



Payments in KOPLA



- **Section 6** - Access to all required payments
- Download your invoice with the **Details** button
- Ensure payment in our account before the **due date**
- Make sure, the bank provides your **Invoice ID** on the transfer!
- Payment may take up to **3 weeks** to appear on KOPLA
- **Upload your transfer slip** on KOPLA

Repayment is required if your payment is not mapped to your KOPLA-ID

6. Payment

The following payments are required before the enrolment

- Administrative fee: once we receive this fee, we will create the admission letter
- Housing service: this service fee is optional, but highly recommended as finding an apartment from abroad is nearly impossible. It will contain the first rent deposit and a service charge. Please note, that we will not be able to support you on housing if you decide not to pay this fee
- Enrolment fee: this fee is required for the enrolment, it will cover the pre-semester courses as well as the first semester fee

Please note that none of the fees is refundable under any condition! Therefore make sure that you really intend to take the service before paying.

For details on the fees please check: <https://mse.h-da.de/en/admission/tuition-fees>

Name	Amount	Mandatory	Details	Due Date	Status
Administrative Fee (WS)	€190.00	X	Details	Apr 30, 2024	Invoice needs payment
Enrolment Fee (WS)	€840.00	X	Details	Aug 1, 2024	Invoice needs payment
Housing Studierendenwerk Residence Hall Karlshof, Alfred-Messel-Weg, D-64287 Darmstadt https://studierendenwerkdarmstadt.de/en/accomodation-service/wohnanlagen/alfred-messel-weg-karlshof/	€350.00 - €450.00		Details		Create invoice (optional) Rooms Available: 8
Housing Studierendenwerk Residence Hall fair, Nieder-Ramstädter. Str., 64285 Darmstadt https://studierendenwerkdarmstadt.de/en/accomodation-service/wohnanlagen/wohnheim-fair/	€430.00 - €470.00		Details		Create invoice (optional) Rooms Available: 14
Housing Studierendenwerk Residence Hall rest, Riedeselstr., D-64283 Darmstadt https://studierendenwerkdarmstadt.de/en/accomodation-service/wohnanlagen/riedeselstr/	€380.00 - €430.00		Details		Create invoice (optional) Rooms Available: 4
Housing Studierendenwerk Residence Hall LAB, Berliner Allee, D-64287 Darmstadt https://studierendenwerkdarmstadt.de/en/accomodation-service/wohnanlagen/berliner-allee/	€380.00 - €460.00		Details		Create invoice (optional) Rooms Available: 13

click here for your invoice

Payment Details



Important for the payment:

- Download your **invoice**
- **All information** for the bank transfer or online payment **is provided** in the box.
- Upload your **payment slip** in KOPLA

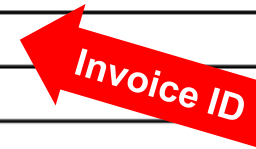
Our mapping process requires time – allow 3 weeks for mapping.
If any payment issues arise, our team will promptly reach out to resolve them.

Ref: INVOICE Administrative Fee (WS)

Date: Nov 27, 2024

the invoice can
be paid from
any account

Invoice Id	(IMPORTANT: PLEASE PROVIDE THIS NUMBER ON THE TRANSACTION.)
	100K22XXXXXX1138
Amount	€190.00
Latest payment date	Apr 30, 2025
Beneficiary	GFTN e.V.
Bank	Commerzbank Frankfurt/Main Kaiserplatz D-60261 Frankfurt Germany
International Bank Code IBAN	DE97 5084 0005 0558 6854 00
BIC/SWIFT code	COBADEFFXXX



Admission Letter for Visa and Bank Loan

- **Admission letters** in German and in English will be provided automatically as soon as the **fee is mapped** in KOPLA
- Another Admission letter will be provided a few weeks later from our University portal my.h-da.de

„under reservation / subject to reservation“ means „provided that you enrol yourself“

Additionally to the admission letters we provide automatically:

- Cost of living letter
- Confirmation letter

Doublecheck your personal data NOW

Hochschule Darmstadt Student Service Center (SSC)
Schoefferstrasse 3 D-64295 Darmstadt

<Applicant's name>
<Applicant's street address>
<Applicant's zip code and city>
<Applicant's Country>

Tel +49 6151 533-63335
Fax +49 6151 533-68857
international@h-da.de
www.h-da.de

The President
Student Service Center (SSC)
International
+49 6151 533-5553
international@h-da.de
<https://h-da.de>
<https://univ-tech.eu>
h_da
hochschule darmstadt
student service center

Az. SSC/ Admission procedure Winter Semester
Darmstadt, 20yy-04-24

Letter of acceptance to study at Hochschule
Winter Semester 20yy/yy

Your application no: Kxxxxxxx

Dear <applicant's name>,

I am pleased to inform you that your admission

Degree: Master of Science
Degree program: Electrical Engineering
Language: English
Place of Study: Campus Darmstadt
Beginning of the program: 20yy-09-01
Enrolment: Via E-Mail until

Please send the following documents for the
einschreibung-international-master@h-da.de
accordingly.

The following documents are required for enrolment:

- This letter of acceptance
- The completed application form for
- Your original Bachelor Degree
- Your original proof of language skills
- Proof of statutory or private student (please request *Meldegrund 10 for insurance company of your choice)
- Your passport
- A copy of your school-leaving certificate
- Proof of study times in your home country
- If you already studied in Germany, a

Enrolment cannot take place without the presence of the following documents:

Yours Sincerely,
Student Service Center

**This letter is automatically generated and
This letter of acceptance is valid for Winter Semester 20yy/yy**

Hochschule Darmstadt Student Service Center (SSC)
Schoefferstr. 3 64295 Darmstadt

Az. SSC/ admission procedure
Applicant number: [redacted]
Date of birth: [redacted]

Darmstadt, [redacted] 2025

Admission notice under reservation for the 1. Subject semester in the study programme Electrical Engineering and Information Technology - International (Master 4-semester).

Dear [redacted],

we are pleased to be able to offer you a place at the h_da **subject to reservations.**

Application semester	[redacted] term 2025
Study programme	Electrical Engineering and Information Technology - International (Master 4-semester) PO-Version 2019
Semester	1
Place of study	Campus Darmstadt (classroom teaching)
Language	English
Start of semester	[redacted] 2025
Start of lectures	[redacted] 2025
Enrolment	Request and upload until [redacted] 2025 at my.h-da.de at the latest

We need these documents from you for enrolment:

- A copy of your school-leaving certificate (the degree that has qualified you for the bachelor's programme)
- For Master: Bachelor certificate
- Complete CV
- Proof of language skills (German or English)
- Digital health insurance notification (M10)
- All study certificates from universities attended in Germany, stating the semesters of study and leave of absence, if you have already studied in Germany
- Certificate of clearance if you wish to change universities in the same degree programme
- ID document

German language skills can be proven by one of the following documents:

Verification number: xg

1 / 2

What's next: Securing your Finance

- All **students** are required to meet their own living costs while studying in Germany
- Funds for 12 months x 992 Euros = total sum: 11904 Euros
- You may use a **blocked account** to finance your studies in Germany (see below)
- We cannot provide scholarships.

Our support:
Cost of living letter
provided from KOPLA

Cost of living is higher than the blocked account!

You will need a minimum of **1010€**

- Health insurance 120€
- room minimum 450€
- semester contribution 60€ (Payment 349€ each semester) → nationwide public transport ticket is included
- food 378€

Blocked bank account:

- We recommend **Fintiba** (Germany) operates successfully in 190 countries (works with German Sutor Bank and has deposit protection funds)
- **Open your blocked account online within minutes (easy and secure)**
- **Get your blocking confirmation for your German visa** instantly after a single credit card payment of the complete blocked amount sum via: <https://fintiba.com/solutions/german-blocked-account/fintiba-transfer>
- Another provider is Choracle (not German - works with European banks)

Iran nationals
can apply for
a blocked
bank account
once they are
in Germany

Finance your studies – Work?

- The study is (more than) a fulltime study.
- If you must work, expect a prolongation of your study time!
- Working in the first semester is no option
- Finding a good job in the second semester or later is based on proven performance, i.e. your marks from the first semester
- We have a very limited number of jobs inside the university for excellent students.
- Finding a job in industry is hard due to the current economical situation
- Same accounts for the internship in the third (or later) semester and the master thesis in industry



**Not
recommended!**

What's next: Visa - Make an appointment! → **You do not need an agent!**

1. **Check** your local **visa regulations on German National visa** also referred as long-term visa or D visa
2. **Apply** for a **German National visa** for students (in Pakistan: Master studies)
3. **Make** an **interview appointment** → this takes usually several weeks to several months

Visa problems exist according to our knowledge:

- Bangladesh
- Pakistan
- Mumbai
- Kameroon
- Ghana and Nigeria is getting better...

University address /contact person for the visa application

Reference Launch assistant

Educational establishment/company/organisation

* Type of reference:
Educational establishment/company/organisation

* Name of the educational establishment, company or organisation:
Hochschule Darmstadt

Organisation's place of business, town/city:
Darmstadt

Organisation's place of business, country:
Germany

Organisation's objectives/area of activity:
Educational Institution

Name of the register of the organisation:
-

Location of register:
-

Register number:
-

* Family name of contact person:
Fromm

* First name(s) of contact person:
Peter, Prof. Dr.

Sex:
-

Date of birth (dd.mm.yyyy):
-

Nationality:
-

* Street:
Schöfferstr.

* House number:
3

* Postal code:
64295

* Town/city:
Darmstadt

* Country:
Germany

* Telephone/mobile number:
++49 6151 533 68237

Email:
Hochschule Darmstadt

Visa 2nd step: Prepare all your documents for the visa interview

1. Prepare your documents for the Interview (in A4 format) in German or in English (else: provide translation)
→ you do not need an enrolment letter → you need the admission letter!
2. Check spelling of your names in each document exactly as it shows in your passport!
3. Sort the documents in the right order
4. Travel insurance for the month of September (show this document at the interview) (check regulations!)
5. Biometric Photo (check regulations!)
6. Pay the fee (75 Euros)

Travel & Health: Packages: travel insurance for free (for visa application) and public health insurance (for university enrollment) e.g. Dr. Walter & Techniker Krankenkasse (TK)

→ Note: Our **public health insurances are best!** – no need for private health insurance!

→ we will have our health insurance consultant in our next information meeting on health insurance and enrolment!

Our offer: housing with the Studierendenwerk

**We are your
only contact
point**

- Limited room contingent in different residence halls
- Room rent of our contingent rooms is on average 450 - 500 Euros
- Contract will be issued on July by the Studierendenwerk
- Contract term: 1 year (1. September – 31. August)
- Moving-in: only during business hours and not on weekends
- We have an arrival and move-in process which will be communicated to you in due time



Quelle: <https://de.statista.com/statistik/daten/studie/38504/umfrage/verbraucherpreisindex-in-deutschland/>

Housing: Our student halls from the Studierendenwerk



Berliner Allee - LAB



Alfred-Messel-Weg - Karlshof



Nieder-Ramstädter Str. - Fair



Riedeselstr. - rest



Our Housing process



Check KOPLA daily for room availability in the payment section

Status in KOPLA:

Request	apply for the room
Offer	we offer a room which you can pay within 14 days. Important: upload the payment slip
Reserved	as soon as you uploaded the payment slip (complete sum!) the room is reserved for you
Confirmed	the payment is booked in the system (takes approx. 3 weeks)

FAQs for Studierendenwerk Housing

Can I pay later

No. Allocation of the rooms is after we received your payment. Remember – allow 3 weeks for the transaction.

Can I get a refund

No, a refund is not possible.

If I come late – why do I have to pay for September anyway

No rent-free periods in calculation.

Can I move-in with my friends

We only have rooms in different apartments spread throughout different floors and residence halls.

I want to know more about my contract, the student hall, who do I ask?

Until you receive your contract the IMSEIT Course Coordinator and student guides will be your contact point

I am female / male / vegetarian / very religious... Can I have a room with people with likewise?

No because we emphasise diversity

Tips for Finding Accommodation on your own

- Consider higher costs and additional paperwork
- Start looking early and be flexible – consider the outskirts of Darmstadt
- Important considerations (lease terms, costs, deposits)
- Your rental contract (Mietvertrag) is binding including rent (Kaltmiete) and rent with additional costs (Warmmiete), duration, and conditions for termination.
- **Do not make advance payments**

- <https://mse.h-da.de/our-service/accommodation>
- FAQs regarding Accommodation can be found here:
<https://studierendenwerkdarmstadt.de/en/counseling-and-social-affairs/information-living-studying-darmstadt/accommodation/>

Tips are on
our website

Information channels / Questions

Contact your tutors:

What's App Group

Email-address

to be announced

msetutors.fbe@h-da.de

Contact university:

Send an email only to

Accommodation page

Preparations

master.fbe@h-da.de

<https://mse.h-da.de/our-service/accommodation>

<https://mse.h-da.de/en/our-service/technical-bridging-classes>

Next Online Meeting:

Monday 05.05.2025 at 18:00 CET

on travel insurance and health insurance and German Placement

